

Our Ref: WML/L/1109747
Your Ref:

Hamilton Waste & Recycling Limited
West Fortune Farm
Drem
North Berwick
East Lothian
EH39 5LL
FAO: Mr David Hamilton, Director

30 May 2013

Dear Mr Hamilton

**ENVIRONMENTAL PROTECTION ACT 1990 (AS AMENDED)
WASTE MANAGEMENT LICENSING (SCOTLAND) REGULATIONS 2011
APPLICATION FOR WASTE MANAGEMENT LICENCE
LOCATION OF SITE: SMEATON BING, CARBERRY ROAD, WHITECRAIGS, EAST LoTHIAN,
EH22 2NN**

Thank you for your application for a waste management licence which we received on 5 February 2013, I now enclose Waste Management Licence Number WML/L/1109747.

The Licence has been granted subject to the conditions contained in the schedule to the Licence. You may appeal against the terms of the Licence to the Scottish Ministers. Your attention is drawn to the notice in the Licence referring you to information on your right of appeal.

You will receive under separate cover a notice of the subsistence charge payable in respect of the Licence.

If you have any questions regarding your licence contact Simone O'Dowd at the Edinburgh office, telephone 0131 449 7296.

Yours sincerely



Julie Oliver
Registry Officer

Enc

Cc: Ms Emma Cormack, Envirocentre Limited, Craighall Business Park, Eagle Street, Glasgow, G4 9XA



Chairman
David Sigsworth

Chief Executive
James Curran

Edinburgh Office

Clearwater House, Heriot Watt Research Park
Avenue North, Riccarton, Edinburgh EH14 4AP
tel 0131 449 7296 fax 0131 449 7277
www.sepa.org.uk

SCOTTISH ENVIRONMENT PROTECTION AGENCY
ENVIRONMENTAL PROTECTION ACT 1990 (AS AMENDED)
WASTE MANAGEMENT LICENSING (SCOTLAND) REGULATIONS 2011

WASTE MANAGEMENT LICENCE

Licence No: WML/L/1109747

To: Hamilton Waste & Recycling Limited

Address: West Fortune Farm
Drem
North Berwick
East Lothian
EH39 5LL

The Scottish Environment Protection Agency, being a waste regulation authority as defined in Section 30 of the Environmental Protection Act 1990 (the Act), in exercise of its powers under Section 35 and 36 of the Act, hereby grants a waste management licence to Hamilton Waste & Recycling Limited, Company Registration Number SC233908 (the Licence Holder).

This licence authorises the treatment, keeping or disposal of waste by the Licence Holder in or on the area of land at Smeaton Bing, Carberry Road, Whitecraigs, East Lothian, EH22 2NN subject to the conditions contained in the attached Schedule(s).

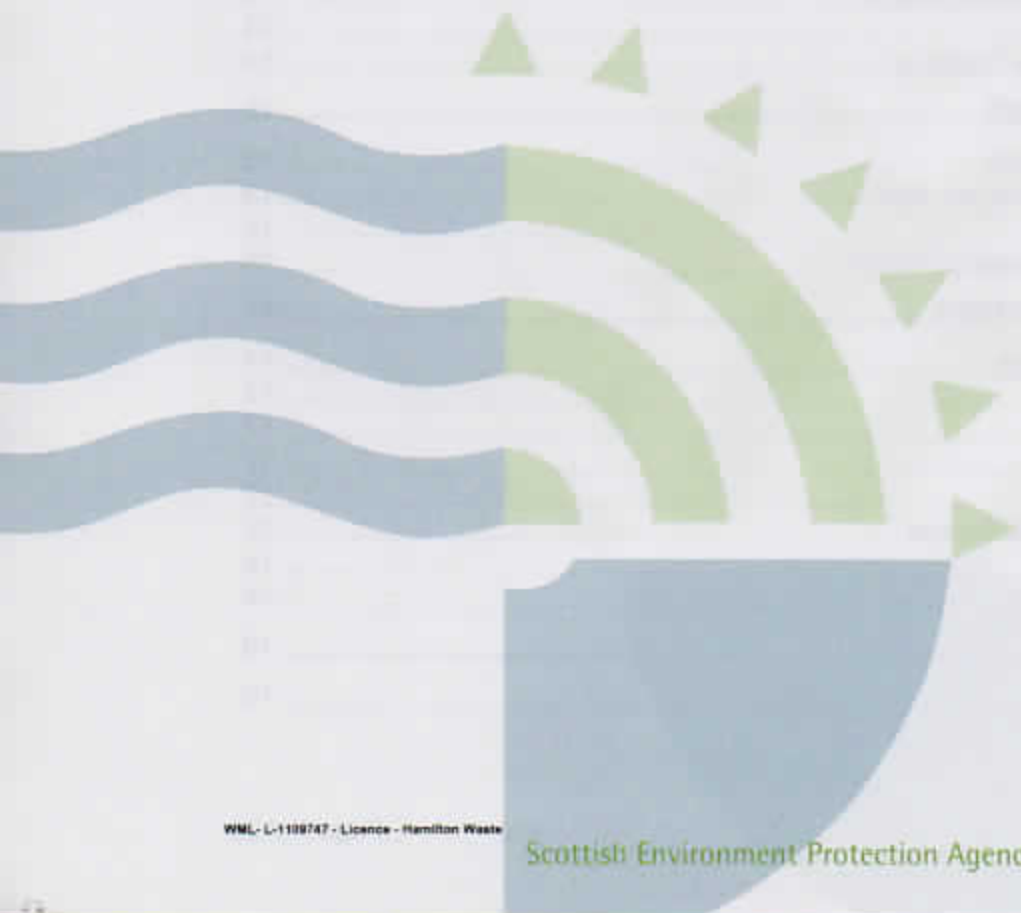
Date: 30 May 2013

.....
Authorised to sign on behalf of the
Scottish Environment Protection Agency

Under Section 43 (1) of the Act, you may appeal against the terms of this licence to the Scottish Ministers, except where it relates to a direction given by the Scottish Ministers. Your attention is drawn to Regulations 4 to 7 of the Waste Management Licensing (Scotland) Regulations 2011 (SI2011 No.228) which set out the procedure for appealing.

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INTERPRETATION OF TERMS

For the purposes of these Conditions, and unless the context requires otherwise, the following definitions shall apply:

"authorised SEPA officer" means any person who is authorised in writing under Section 108 of the Environment Act 1995 to carry out duties on behalf of SEPA;

"European Waste Catalogue" is a list of wastes pursuant to Article 1(a) of Directive 75/442/EEC on waste and Article 1(4) of Directive 91/689/EEC on hazardous waste contained in Council Decision 2000/532/EC (O.J. L 226, 6.9.2000p.3) as amended by Council Decisions 2001/118/EC (O.J. L 47 16.2.2001, p.32) and 2001/119/EC (O.J. L 203, 28.7.2001, p.18)(or any subsequent amendments to the same);

"incident" means any of the following situations:

- (a) Where an accident occurs which has caused or may have the potential to cause pollution of the environment;
- (b) Where any malfunction, breakdown, or failure of plant or techniques is detected which has caused or has the potential to cause pollution of the environment;

"other relevant person" has the same meaning as in section 74(7) of the Act;

"pollution of the environment" has the same meaning as in section 29 of the Environmental Protection Act 1990;

"SEPA" means the Scottish Environment Protection Agency;

"sealed drainage system" has the same meaning as in paragraph 45(7) of Schedule 3 of the Waste Management Licensing Regulations 1994;

"the Act" means the Environmental Protection Act 1990;

"the Licence Holder" means the Licence Holder specified in the licence or other person to whom the licence has been transferred in accordance with section 40 of the Act. Except where specified otherwise, any reference to the Licence Holder shall include a reference to the Licence Holder's employees, agents or contractors;

"the site" is defined in the site licence;

"the site licence" is waste management licence WML/L/1109747 granted to the Licence Holder by SEPA;

"waste" has the same meaning as in section 75 of the Act;

"Water Environment" means all surface water, groundwater and wetlands as defined in Section 3(1) of the Water Environment and Water Services (Scotland) Act 2003;

"Working Plan" means the document(s) identified as the Working Plan in writing by SEPA at the time of grant of the licence, as listed in appendix 2 to the schedule of conditions, and any subsequent changes to that Working Plan made in accordance with the conditions of the licence;

Any reference to a group of Conditions, numbered Condition, Schedule, Table, Appendix, Figure or Paragraph is a reference to a group of Conditions, numbered Condition, Schedule, Table, Appendix, Figure or Paragraph bearing that number in these Conditions;

Except where specified otherwise in these Conditions:

- "day" means any period of 24 consecutive hours,
- "week" means a period of 7 consecutive days,
- "month" means a calendar month,
- "year" means any period of 12 consecutive months,

and any derived words (e.g. "monthly" "quarterly") shall be interpreted accordingly.

Except where specified otherwise, any reference to an enactment or statutory instrument includes a reference to it as amended (whether before or after the date of the Conditions) and to any other enactment, which may, after the date of this licence, directly or indirectly replace it, with or without amendment.

1 GENERAL CONSIDERATIONS

1.1 Licence Conditions

- 1.1.1 The activities at the site shall be restricted to the keeping and treating of waste.

1.2 Site Licence

- 1.2.1 A copy of the site licence, its conditions and the associated Working Plan shall be made available on the site when the site is in operation. The licence, its conditions and the details of the associated Working Plan shall be made known to all staff manning, or responsible for supervising, the site.

1.3 Waste Types and Quantities

- 1.3.1 Only waste types detailed in column 1 of Table 1 shall be accepted at the site. The quantities of waste accepted at the site on any day shall not exceed those detailed in column 3 of Table 1. The quantities of waste accepted at the site in any year shall not exceed those detailed in column 4 of Table 1.
- 1.3.2 The total quantity of waste kept on site at any one time shall not exceed the values stated in column 5 of Table 1 for each of the respective waste types in column 1 of Table 1.

Table 1

Column 1 Waste Accepted	Column 2 European waste Catalogue Code	Column 3 Daily Tonnage	Column 4 Yearly Tonnage	Column 5 Maximum Storage Tonnage (Tonnes)
Paper and cardboard Packaging	15-01-01	200	20,000	500
Plastic Packaging	15-01-02	50	3,500	250
Wooden Packaging	15-01-03	200	20,000	500
Metallic Packaging	15-01-04	100	5,000	400
Composite Packaging	15-01-05	200	10,000	500
Mixed Packaging	15-01-06	200	10,000	500
Glass Packaging	15-01-07	20	200	50
Bottom ash, slag and boiler dust from co-incineration other than those mentioned in 10-01-04	10-01-15	400	45,000	1,500
End of life vehicles	16-01-04*	10	2,000	10
End of life vehicles containing neither liquids nor other hazardous components	16-01-06	10	2,000	10
Concrete	17-01-01	1,000	100,000	1,000
Bricks	17-01-02	1,000	100,000	1,000
Tiles and ceramics	17-01-03	1,000	100,000	1,000
Mixture of concrete, bricks, ceramics and other than those mentioned in 17-01-06	17-01-07	1,000	100,000	1,000
Wood	17-02-01	200	20,000	200
Glass	17-02-02	20	1000	10
Plastic	17-02-03	30	1,500	100
Tarmac	17-03-02	500	25,000	1,000
Mixed Metals	17-04-07	200	15,000	200
Soils and stones other than those mentioned in 17-05-03	17-05-04	1,000	100,000	1,000
Construction materials containing asbestos	17-06-05*	20	1,000	15
Gypsum based construction	17-08-02	200	15,000	1,000

materials				
Mixed construction and demolition wastes other than those mentioned in 17-09-01, 07-09-02 and 17-09-03.	17 09 04	1,000	150,000	1,000
Paper and cardboard	20-01-01	200	30,000	100
Fluorescent tubes and other mercury-containing waste	20-01-21*	20	2,000	2
Discarded equipment containing chlorofluorocarbons	20-01-23*	20	2,000	2
Discarded electrical and electronic equipment other than those mentioned in 20-01-21 and 20-01-23 containing hazardous components	20-01-35*	20	2,000	2
Discarded electrical and electronic equipment other than those mentioned in 20-01-21, 20-01-23 and 20-04-35	20-01-36	20	2,000	2
Green waste	20-02-01	100	20,000	200
Soils and stones	20-02-02	100	5,000	1,000
Mixed municipal waste	20-03-01	1,000	50,000	1,000
Street cleaning residues	20-03-03	150	30,000	200
Bulky Waste	20-03-07	400	60,000	100
Total		10590	1,049,200	15353

1.3.3 Waste types detailed in Table 2 shall not be accepted at the site.

Table 2

Waste Excluded
Special wastes as defined in The Special Waste Regulations 1996 (as amended), with the exception of those detailed in Table 1 above.
All liquid wastes, sludges and slurries

- 1.3.4 The total quantity of waste kept on site at one time shall not exceed 14,353 tonnes.

1.4 Hours of Operation

- 1.4.1 The Licence Holder shall notify SEPA in writing of the opening hours for the receipt of waste, and if different, the hours of other operations. SEPA shall be given 7 days written notice of any change in operating hours.

- 1.4.2 The waste recycling facility shall only operate within the following hours

Monday to Friday	0700 hours	1800 hours
Saturday	0700 hours	1300 hours
Sunday	Site Closed	

- 1.4.3 During the period of time from 0630 hours to 0700 hours Monday to Friday inclusive the only activity on site for the operation of the waste recycling facility shall be the movement from the site of skip lorries with a skip having already been attached to them during a previous working day's permitted hours of operation of the waste recycling facility. There shall be no loading or unloading of such lorries with skips during the period of time of 0630 hours to 0700 hours Monday to Friday inclusive.

1.5 Commencement of Operations

- 1.5.1 SEPA must be advised in writing of the date the site is to become operational and receive waste at least 7 days before the site becomes operational and receives waste.

1.6 Temporary Cessation of Operations

- 1.6.1 Any temporary cessation of operations in excess of two weeks shall be notified to SEPA in writing.
- 1.6.2 SEPA shall be given at least one day's prior notice of the Licence Holder's intention to recommence operations after such a temporary cessation.

1.7 Permanent Cessation of Operations

- 1.7.1 Written notice shall be given to SEPA of the designated date when the site shall cease operations permanently at least 14 days prior to the said designated date.

1.8 Staffing and Management

- 1.8.1 When the site is open to receive waste load, unload vehicles of waste, process and operate the waste recycling facility the site shall be staffed by at least one member of staff.

1.9 Working Plan

- 1.9.1 All operations on site shall be carried out in accordance with the Working Plan. Where any licence condition conflicts with the Working Plan, the licence condition shall take precedence over the Working Plan.

- 1.9.2 Any change(s) to the Working Plan shall be made in writing to SEPA in accordance with condition 1.9.3 or 1.9.4 below, and must be accompanied by a completed quality control sheet as detailed in Appendix 2 to the schedule of conditions.
- 1.9.3 Proposed change(s) submitted as described in Condition 1.9.2 above to any section of the Working Plan detailed in Table 3 below shall not be implemented until SEPA has given its written consent to the proposed change(s). If SEPA does not give its written consent within 28 days of receipt of the proposed change(s) the request for change(s) shall be deemed refused.
- 1.9.4 Changes to any subject area of the Working Plan other than those areas detailed in Table 3 below, may be implemented at any time provided the licence holder complies with the requirements of condition 1.9.2 above within 7 days of implementation of the change.
- 1.9.5 The licence holder, in consultation with SEPA, shall review the Working Plan to ensure consistency with licence conditions at least once a year and by 30 June each year. This review shall include the submission of "as-built" drawings for construction work undertaken during the year.

Table 3

Section of working plan requiring prior consent	Activity to which working plan section relates (<i>Example</i>)
3.1 & 3.10	Access
3.2 & 3.3	Security
3.12	Quarantine area
2.1	Operating hours of business
3.5	Weighbridge
3.9 & 5.1	Drainage for site
All of Section 4	Site Operations
5.2 & 5.3	Oil Storage and Refuelling
5.4 & 5.12	Leak and spillages
5.6	Noise Control
5.8	Odours
5.10	Vermin control

1.10 Incident Procedures

- 1.10.1 SEPA shall be informed forthwith of any incidents occurring on site. Immediate action shall be taken to deal with the incident. A written report shall be forwarded to SEPA within 7 days of any such incident. This shall include the circumstances of the incident, the identity of any persons responsible or thought to be responsible for the incident and the actions taken by the Licence Holder.

1.11 Maximum Duration of Storage

1.11.1 Wastes as specified in column 1 of Table 4 shall not remain on site for a period exceeding that specified in column 2 of Table 4 below:

Table 4

Column 1 Waste Type	Column 2 Maximum Storage Period
Un-segregated mixed waste awaiting treatment	7 days
Waste in skips in reception area	7 days
Green Waste and Street Cleaning Residue	1 month
Segregated soil, brick, stone (crushed and uncrushed), concrete, rubble, aggregate	3 months
Segregated plasterboard and gypsum	3 months
Segregated wood, plastics, cardboard, paper, electronics and electrical equipment	3 months
Asbestos	3 months
Segregated scrap metal	3 months
End of Life Vehicles awaiting depollution	1 month
Depolluted End of Life Vehicles	3 months
Wastes destined for landfill/ non- recyclable waste	1 month
Fines	1 month
Non-conforming waste	1 day

1.12 Technical Competence

1.12.1 At least one technically competent person shall be responsible for supervising the site and shall be contactable by site staff and SEPA at all times during operational hours.

1.12.2 A list of technically competent persons shall be included in the Working Plan.

1.12.3 Any changes to the list of technically competent persons who may be in charge of the site shall be notified to SEPA within 2 working days.

1.13 Reporting of Relevant Convictions

1.13.1 Where the Licence Holder or other relevant person (as defined in Section 74(7) of the Act) has been convicted of an offence prescribed by Regulation 3 of The Waste Management Licensing Regulations 1994, the Licence Holder shall notify SEPA in writing within 7 days of the conviction, whether or not the conviction is subsequently appealed.

2 SITE INFRASTRUCTURE

2.1 Internal Site Roads

- 2.1.1 All roads and surfaces shall be constructed and maintained in a condition such that their use is not compromised by debris, ruts, potholes or ponded surface water, as detailed in the Working Plan.

2.2 Site Security

- 2.2.1 The site shall be maintained in a secure condition to prevent unauthorised access as detailed in the Working Plan.

2.3 Notice Board and Signs

- 2.3.1 A site notice board of durable material and finish shall be displayed at the site entrance. The notice board shall contain the under noted information, which information shall be legible from outwith the site boundary.

- site name, address and WML number
- site Licence Holder's name
- site opening times
- emergency contact telephone number for the Licence Holder
- telephone number of the SEPA area office and emergency number

- 2.3.2 Legible signs of a durable material and finish shall be prominently displayed throughout the site to ensure that users of the site are aware of:-

- traffic routing and access restrictions
- the location of the various facilities
- all areas of high risk

2.4 Storage of Liquids

- 2.4.1 All containers used to store any liquids shall be located in a bund. The minimum capacity of any bund shall be either; 110% of the capacity of the largest container, or 25% of the total capacity of all the containers within the bund, which-ever is the greater. In the event of any containers being connected to one another, they shall be treated as one container.

2.4.2 The bunded area(s) and containers shall conform to the following standards

- the walls and base of the bund shall be impermeable
- the base shall drain to a sump
- when not in use all taps, valves, pipes and every part of each container shall be located within the area served by the bund
- vent pipes shall be directed downwards into the bund
- no part of the bund shall be within 10 metres of a watercourse

2.4.3 The accumulation of rainwater, spillages or leaks shall be managed to ensure that at least 95% of the capacity of the bund is free of liquid.

2.5 Weighbridge

2.5.1 A weighbridge shall be provided at the site as detailed in the Working Plan.

2.6 Secure Compound

2.6.1 An area within the site boundaries shall be provided for isolating non-conforming wastes. This area shall have an impermeable surface as detailed in the working plan, designed to ensure that no liquid fraction can escape beyond this area.

2.7 Traffic Control

2.7.1 Waiting areas shall be provided and maintained for vehicles delivering waste to or removing waste from the site as detailed in the Working Plan in order to prevent vehicles queuing on the public highway and congestion within the site.

2.7.2 Spaces shall be provided for staff and visitor car parking, in accordance with the Working Plan.

2.8 Impermeable Pavement

2.8.1 All working surfaces shall be impermeable to water and laid to falls that direct surface run-off to a purpose designed drainage system.

2.8.2 Impermeable pavement shall be constructed of concrete or similar material and be laid to a fall so as to direct pavement water run-off to a sealed drainage system and oil interceptor. The impermeable pavement shall be of such a design that any spillage on it or run-off from it is fully contained and cannot escape onto adjacent ground.

2.8.3 Site drainage shall be provided and maintained to ensure that:-

- rainfall run-off from surrounding areas does not drain into the waste;
- contaminated surface water run-off does not enter watercourses; and
- the site does not become subject to ponding or waterlogging.

2.9 Bays and Bins

2.9.1 Separate facilities shall be provided for the reception of different categories of wastes. These facilities shall be as detailed in the Working Plan.

2.10 Site Office

- 2.10.1 A site office facility equipped with an effective communication system shall be provided and maintained as detailed in the Working Plan.

3 WASTE RECEPTION

3.1 Inspection of Loads

- 3.1.1 The Licence Holder shall monitor all wastes entering the site as detailed in the Working Plan, (including weight recording of waste loads) to ensure that they are within the types/quantities permitted under the conditions of this licence. Vehicles shall not be permitted to proceed to the storage or treatment areas unless the source of waste has been checked and where practicable, the load visually inspected by a suitably trained member of staff and found to comply with the requirements of this licence.
- 3.1.2 All waste received shall be further inspected by a suitably trained member of staff when it is kept/treated, to check that the waste is permitted for acceptance under the conditions of this licence. Any waste found not to conform to the conditions of this licence detected during this inspection shall be immediately removed to the secure compound as detailed in the Working Plan.

3.2 Procedure for Rejected Loads

- 3.2.1 Where the Licence Holder refuses any person permission to deposit waste at the site the Licence Holder shall take all reasonable steps to obtain the following details: name and address of person, registration number of vehicle, quantity and type of waste, date and time of refusal. Details of the occurrence shall be passed to SEPA forthwith.

3.3 Labelling

- 3.3.1 All waste storage areas shall be clearly labelled. The label shall identify the material stored in the area and any hazardous properties. This information shall be legible from outwith the storage area.

3.4 Adequate Storage Capacity

- 3.4.1 In the event that the maximum capacity of the storage facilities, as detailed in Condition 1.3.3, is reached, no further waste shall be accepted at the site until capacity becomes available.

4 SITE OPERATIONS

4.1 Plant and Machinery

- 4.1.1 All plant, machinery, equipment and instrumentation used at the site shall be operated, maintained and inspected in accordance with the manufacturers' guidelines. Should the plant, machinery equipment and instrumentation for any reason become unserviceable or inoperable, its replacement, repair or arrangements for its repair shall be put in hand forthwith.

4.2 Breakdowns, Leakages, Spills

- 4.2.1 Any spillages of waste, fuel or other liquids shall be cleaned up forthwith. A supply of a suitable absorbent material as detailed in the Working Plan shall be kept on site to deal with any such spillages.

4.3 Tidiness

- 4.3.1 All storage areas shall be cleared of all wastes at least once every 6 months and the area thoroughly cleaned. Details of such cleaning shall be recorded in the Site Diary.

4.4 Handling and Storage of Waste

4.4.1 Asbestos Waste

Asbestos waste shall be stored in a secure lockable container. The container shall be kept locked at all times other than when asbestos is being deposited in the container.

4.4.3 Lead Acid Batteries

Lead acid batteries shall be stored in an impermeable bunded storage area whilst awaiting removal from the site. The bunded storage areas shall either be roofed or be kept free of any accumulation of rainwater. Any accumulation of contaminated liquid shall be removed to a suitably licensed facility.

4.4.4 Storage of Gas Bottles

Upon arrival at the site, waste pressurised gas bottles shall be stored in a designated area whilst awaiting removal from the site. The designate area shall be identified in the Working Plan.

4.4.5 Reception of Waste Motor Vehicles

All waste motor vehicles received at the site shall immediately be placed on an impermeable pavement constructed to the standard specified in condition 2.9.

On arrival at the site, all waste motor vehicles shall be checked by the Licence Holder for damage or leaks. Any vehicle found to be leaking or at risk of leaking shall be treated as a priority for depollution.

Vehicles shall remain on an impermeable pavement until depolluted.

4.4.6 Depolluted Vehicles

Dismantling of any parts of the engine, transmission or hydraulic systems of depolluted waste motor vehicles shall only take place on an impermeable pavement as specified in condition 2.9.

4.4.7 Oily Parts

Oily parts must be stored in or on containers on an area of impermeable pavement as specified in condition 2.9 said containers must be designed such that oil cannot escape from them and shall be placed such that rainwater cannot enter them.

4.4.8 Air Conditioning, Refrigeration Units and Ozone Depleting Substances

Removal of controlled substances from any refrigeration or air conditioning unit shall be undertaken within 3 months of such units being removed from waste motor vehicles except when removal of oils, coolant, and/or blowing agent in the foam is being carried out in a single stage in which case these substances shall be removed within 12 months.

Prior to degassing the temperature of the oil within the compressor shall be at least 5°C.

The degassing and drainage of units shall only be undertaken by a plant capable of removing greater than 99% of oil and refrigerant mix from the cooling unit and compressor. The Working Plan shall include a procedure for monitoring and recording the recovery rate of oil and refrigerant mix from the cooling circuit and compressor.

4.4.9 Tyres

Tyres shall only be stored within the dedicated storage bay as detailed in the Working Plan.

5 POLLUTION CONTROL

5.1 Polluting Discharge

- 5.1.1 In the event of any contaminants from the site entering or threatening to enter the Water Environment or land out with the site boundary, SEPA shall be informed forthwith. Immediate action shall be taken to terminate such a discharge and to take such other remedial action as may be necessary.

5.2 Dust

- 5.2.1 All emissions to air from the site shall be free from visible emissions of particulate matter and fallout of particulate matter beyond the Site Boundary.
- 5.2.2 Dust suppression water spraying equipment shall be provided, maintained and used as detailed in the Working Plan.

5.3 Noise

- 5.3.1 In order to minimise the impact of noise during waste operations, all plant and equipment used on site and fitted with noise control measures such as silencers, acoustic panels or enclosures shall be regularly maintained in accordance with the manufacturer's instructions. Where any defects or disrepair to the said plant and equipment cannot be repaired the same day, the said equipment shall not be used on site until remedial works are completed.

5.4 Mud on Roads

- 5.4.1 The Licence Holder shall ensure that all roads and site surfaces are kept free from mud and other debris to the extent necessary to prevent fouling of the public highway.

5.5 Odour

- 5.5.1 Waste Operations shall be carried out so that offensive odours from the site in the opinion of an authorised SEPA officer do not become detectable beyond the boundaries of the site.

5.6 Vermin/Insect/Bird Control

- 5.6.1 All site operations shall be carried out so as to minimise the presence of insects, birds and vermin. The site shall be inspected at least once every three months by a person suitably qualified and experienced in pest control and a treatment programme shall be undertaken to deal with any identified infestation forthwith.

5.7 Litter

- 5.7.1 All site operations shall be carried out such that no litter escapes beyond the site boundary. On a daily basis any litter lying within the site shall be removed and contained.

5.8 Burning

- 5.8.1 No waste shall be burned within the boundaries of the site.

5.7 Litter

- 5.7.1 All site operations shall be carried out such that no litter escapes beyond the site boundary. On a daily basis any litter lying within the site shall be removed and contained.

5.8 Burning

- 5.8.1 No waste shall be burned within the boundaries of the site.



6 RECORDS

6.1 Site Diary

6.1.1 The Licence Holder shall keep on site a diary to record significant events including as a minimum those detailed below:-

- Site visits by a certificate of technical competence holder & any instruction issued to staff regarding compliance with licence conditions
- Plant and site maintenance
- Emergencies and details of remedial action taken
- Problems with waste received including actions taken
- Pest control inspections
- Environmental problems specific to the site
- Daily site inspection – including details of who conducted said inspection, the date and time when said inspection was carried out, details of the areas inspected, details of any actions required, details of who said actions were reported to, together with details of when said actions were completed.

The site diary shall be kept in a form that can be audited and shall be made available for inspection at any reasonable time.

6.2 Waste Data Returns

6.2.1 The Licence Holder shall compile the data required to complete "the Licensed/Permitted Site return form" detailed in Appendix 4. A copy of the completed form shall be returned to SEPA within 28 days of the last day of March, June, September and December each year.

7 APPENDIX 1 SITE PLAN



8 APPENDIX 2 LIST OF DOCUMENTS COMPRISING THE WORKING PLAN

Working Plan

Figure 1.1	Site Location Plan
Figure 1.2	General Arrangement
Figure 3.1	Operational Area – General Arrangement
Figure 3.5	Main Sorting Shed General Arrangement
Figure 3.6	Individual Sorting Shed - General Arrangement
Figure 9.4	SUDs Wetland General Arrangement
Figure 9.5	Foul and Surface Water Drainage Strategy

Amendments



WML- L1109747 - Licence - Hamilton Waste

Scottish Environment Protection Agency

10 APPENDIX 4 - LICENSED/PERMITTED SITE RETURN FORM



EXPLANATORY NOTES

(These explanatory notes do not form part of the licence)

1. GRANT OF LICENCE

This licence is granted in accordance with the provisions of Section 35 and 36 of the Environmental Protection Act 1990.

2. MODIFICATION OF LICENCE

Licence conditions may only be modified in accordance with Section 37 of the Environmental Protection Act 1990. The working plan may be modified in accordance with the relevant conditions of the licence.

3. SUSPENSION OF LICENCE

SEPA may suspend or partially suspend a licence in accordance with the provisions of Sections 38 and 42 (5) and (6) of the Environmental Protection Act 1990 and Section 41(6) of the Environment Act 1995.

4. REVOCATION OF LICENCE

A licence may be revoked or partially revoked in accordance with the provisions of Sections 38, and 42(5) and (6) of the Environmental Protection Act 1990 and Section 41(6) of the Environment Act 1995.

5. SURRENDER OF LICENCE

A licence may only be surrendered in accordance with the provisions of Section 39 of the Environmental Protection Act 1990.

A licence shall remain in effect, subject to any modification, revocation or transfer issued by SEPA until such time as the licensed activity has ceased, an application for surrender of licence has been made by the licence holder and the certificate of completion has been issued by SEPA.

6. TRANSFER OF LICENCE

A licence may only be transferred in accordance with the provisions of Section 40 Environmental Protection Act 1990.

7. GENERAL STATUTORY REQUIREMENTS

A licence does not detract from any other statutory requirements applicable to the licence holder or his operations, such as any need to obtain planning permission or building regulations approval or any responsibilities under legislation for health, safety and welfare in the workplace.

8. SUBSISTENCE CHARGES

An annual subsistence charge will be payable in respect of the licence under Section 41 of the Environment Act 1995.

9. OFFENCES

Under Section 33(6) of the Environmental Protection Act 1990, a person who contravenes any condition of a waste management licence commits an offence.

A person who commits an offence under Section 33(6) may be liable to imprisonment and/or to a fine.

10. ADDRESS AND TELEPHONE NUMBERS

The contact address and telephone number for all information to be reported in terms of the licence, is as follows:

Scottish Environment Protection Agency
Scottish Environment Protection Agency
Clearwater House,
Heriot Watt Research Park,
Avenue North
Edinburgh
EH14 4AP

Tel No: 0800 80 70 60 and/or 0131 449 7296
Fax No: 0131 449 7277